



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____

Date: October 31, 2023
Quotation #: PS-023-10-154-A
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>DIAGNOSIS, AND SUPPLY OF LABOR, AND MATERIALS FOR REPAIR OF VEHICLE MODEL - 2013 TOYOTA INNOVA 2.0E GAS A/T</p> <p><i>Initial Diagnosis</i> Repaint/reundercoat of scratches and repaired portions of the body Defective Left and Right Headlight, Radiator Grille, Left and Right Tail Light, Left and Front Door Outer Handle, including electrical wirings.</p> <p>Realignment of Front and Rear Bumper including other parts, as necessary.</p> <p>Scope of works (but not limited to): Pull down/Dismantling of all necessary parts to be repaired. Replacement of parts, if necessary Repainting of parts and repaired portions Fix of electrical wirings.</p> <p><i>Note: For OSG Service Vehicle with Plate No. SLG 330</i></p> <p><i>Note: Supplier must warrant that all replaced parts will be returned to the agency.</i></p> <p>(Price Vat-Included)</p>	1	lot			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement, above Php500,000);
 - Omnibus Sworn Statement for Small Value Procurement (for above P50,000 - for unnotarized. Notarized OSS is required).
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

ANNA LORAIN C. ALVIAR / SONNY S. PERMUDEZ
SIGNATURE OF CANVASSER

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:

rfq.osgprocurement@gmail.com